

PRT	Customer	Project	Notes	Who	Next	Who
1	Town of Lebanon	Town Hall WE Enhancements	Finalize	RP		
1	Build Your Firm	File Transfer	10/29 - styling complete. Waiting for list of 5 cpas going to test on.	JC	Test Greybox. Need copy from Dawn	JC
4	Build Your Firm	Forms	Extend the Length of Lead forms on CPA sites per Dawn's Request	BH, SR	Check With Dawn and make sure it is working as requested	RP
1	Surgical Tools	Medicon Site	getting dan to add location to database and affect medicon records per WM Sr. Sent an email to WM Sr. and WM Jr. in regards to the category changes, and called WM Sr. hoping for a response; nothing yet. (Brian)	BH	Make changes and contact both WMs. Lets get this live.	BH
1	Build Your Firm	Newsletter	Emailed request to Dan for updating process	DL	Complete	
1	Voice Over	Point Domains	10/21 - Edit .htaccess and find out why pointed domains aren't pointing	RP	finalize. Already billed.	RP
1	Wmtc Chamber of Commerce		to be updated	RP		
1	WILI		to be updated	RP		
2	Angellinos	Restaurant Site	10/29 - First design "approved" with minor changes to logo. Next email is going to be front page due Wednesday of next week	JC	Enter menu	AM
2	Pizzaria Depaoli	Restaurant Site	Started working on design w/customer. Waiting on signed contract.	JC	Enter menu	AM
2	Little Venice	Restaurant Site	Final changes needed. Billing starts Nov 1 - called on 22nd	JC		
2	Caddo St. Grill	Restaurant Site	Final changes needed. Billing starts Nov 1 - called on 22nd			
2	CT Energy	Site Update	10/24 - Invoiced. Calendar page needs updating. Small stuff.	JC	finalize	RP
3	Batherson Casting	Actor DB/Site	10/22 - Site design done. Customer has all of processes in flowchart form and we are waiting on him to confirm.	JC	Start build reg process and event process	DL
3	Coventry Country Store	New Ecommerce	10/22 - Dan was sent db plans/flowcharts. Rest of pages need to be filled in. I called Rose on the 28th to give her an update, I told her I would have something to show her by next Friday(7th) - JC	JC	Build out consignment and profiles area	BH
3	S&P Financial	Redesign Website	10/22 - All revisions complete. They need to enter content, waiting for customer	JC	Invoice	JC
DONE	MikeMerlin.com	Website	Site Live	SR		
4	Quasar Enterprises	Admin	10/14 - Sent Dan an update for the editor and some changes that we'd like made.	DL	If all is good, lets go live	DL
4	DCE	Website		RP	Final Billing	RP

